### Minutes of P&C Meeting

**Oakhill Drive Public School**

**Date:** 11 March 2013  
**Next meeting:** 8th April 2013

**Type of meeting:** P&C Meeting  
**Facilitator:** Vice President  
**Minute taker / Timekeeper:** Secretary

**Attendees:**  

**Apologies:**  
AF, DJ, JG, AM, BW, CT

#### Acceptance of previous minutes

- **Accepted:** RC  
- **Seconded:** LW

### Outstanding Actions Review

<table>
<thead>
<tr>
<th>Action Items / Progress</th>
<th>Responsible</th>
<th>Original</th>
<th>Expected</th>
</tr>
</thead>
<tbody>
<tr>
<td>Founders plaques in hall -</td>
<td>DJ</td>
<td></td>
<td>Now going to be placed above honour boards in hall (near side entrance) on track</td>
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<tr>
<td>P&amp;C Banking interest to go to disadvantaged Aussie School</td>
<td>DJ/HP</td>
<td>Aug</td>
<td>Funds($1000) going to Cowper Public School. MH to complete a letter/cheque. Helen also calling local member at Kiama for SRC to send mufti day $ to.</td>
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<td>Reinvestigate light for the walkway to the small gate and bus shelter idea – Source quotes and timer/solar lights.</td>
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<td>Audit - Audit nearly completed. RS has audited P&amp;C and Canteen. Band and Uniform shop to go. He hope to finish the audit around late next week or early the week after.</td>
<td>RS</td>
<td></td>
<td>On track</td>
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| Lower Oval Project – Part 1 completed  
Next stages for after funday | | | |
### Presidents Report

**5 mins**  | **PB**

MH requested that P&C Levy amount be included on Term 2 invoice as in 2012. Letter to be sent to families prior (MH)

### Principals Report

**10 min**  | **HP**

- DJ – cast on until 28/3. Earliest back will be after Easter.
- A Pullinger running SRC – looking at contacting local paper regarding $1000 to Cowper Public School and further donation to Kiama area.
- Meet the teacher was very successful – teachers enjoyed the informal nature of it
- Parent teacher interviews will be week 11
- Thank you to the P&C for running the welcome BBQ evening - it was very successful again with lots of positive feedback.
- Teachers busy implementing the new English Curriculum for next year. All on courses and have been given the syllabus. English has to be implemented 2014 and maths 2015. Busy aligning with what we currently do and seeing what we can do better. Information books for parents will go out soon.
- Hills rehearsals are going on now for May.
- Building repairs underway – top computer room leak and new drains on covered walkways.
- Community has been invited to resilience meeting/presentation – how to promote resilience in your children. Wed 10th April 7.30-9pm at Cherrybrook School. Gold coin donation only.

### Treasurers Report

**5 min**  | **KK**

Treasurers report as at 28 Feb 2013:

- No significant movement to balance available since January 2013.
- Only transactions were interest received and bank charges.
- Welcome BBQ – total expenses claimed $712.10 (will be reflected in March 2103), Balance Available as at 28/02/2013 = $95,196 (committed expenditure not included).

- KK enquired about the loss of $625 worth of stock and the purchase of the new fridge – if claim is under $1000 then excess is only $50. KK Pursuing.

- KK also enquired about tax deductible gifts – (driven from FUNDAY question) we are not entitled to that. It has to be a registered charity fund to be able to do that.
### Band Report

0 min  
L and B VN

- Income $34,710
- Band camp on track - notes have gone out – cost to be around $18,000
- Booked the first Eisteddfod in May over 4 days
- Locked in all the assemblies
- Spent $12000 of $14000 allocated to update instruments

### Banking Report

0 min  
HG

- Information booth went well
- 22 new accounts!
- May organise a big cheque with Bank for $1000 donation to Cowper Public School.

### Canteen Report

5 mins  
VS

- The operating loss for the year from Oct 2012 to February 2013 was $2,407.99 as compared to a profit of $48.46 same period last year.

- The closing bank balance was $6,414.11 as at 28 February 2013.

- The year to date canteen sales was $34,137, higher by $912 as compared to same period last year.

- Total expenses were $14,101.76, higher by $340 compared to same period last year.

- There was a food spoilage loss of $625 due to damage of fridge during the December summer school holidays. The fridge had to be replaced; the cost of new fridge was $1,650. The loss will be entered at the end of the 1st term when stock take is done.

### Community Events

15 mins  
KN/LW, MH

- Disco update LW – 212 tickets sold, drinks, snacks and glow sticks included. Lots of helpers.

- Friday 13th September pop up movie cinema has been booked. Spooky movie theme.

- Entertainment Books 2013 MH – will be sent to each family this year to try and generate more interest.

- FUNDAY meeting next week
**Uniform Shop**

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**Uniform Shop Treasurers Report**

Sales for February were $8104.
Year to date sales are $37,375.
We currently have $27,500 cash.
There is $8,000 in unpresented cheques which will bring the balance down to $19,500.
We will also need to pay some upcoming invoices for the winter uniforms.
Once we have sold some of the winter stock, we should be in a position to make our annual contribution to the P&C.
I expect this will be in the first half of second term.
Stock take next week. Girls pants on the way!

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**General / New Business**

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Traffic out the front of the school and the potential for a road safety program for the kids? KN – Lyn nearly run over.
People parking in the bus bay, crossing with children through the bus bay and not at the crossing.

The school currently does a road safety campaign and a lot has been in the newsletter lately and children have been spoken to at assembly. Will see what other signs we can get hold of, put a message on the electronic signboard reminding parents to cross at the crossing and call police to perhaps drive by – HP

P&C has been contacted by a prior student (K-6) Mikaela Mahony – who has been selected for the Under 19s Australian Softball Team. It costs $5500 per athlete to compete in Canada and she is looking for sponsorship. P&C supported $100 (in line with current sponsorship of Oakhill Drive Students) and is considering Australian Pride T-Shirt signed by World Championship Team for Funday – this will be run past Funday Team next week.