P&C Minutes

Date 09 February 2015

Next meeting 09 March 2015

Type of meeting P&C Monthly Meeting
Facilitator Kim Davis - President
Minute taker/ Timekeeper Jude Edwards - Secretary
Attendees JE, KD, NF, AM, BP, HG, OW, AM, DH, HP, RC, CC, MC, GK, JL, MP, HZ, JS, CT, MS, PB
Apologies RP, LW, RF, SS, MH

Acceptance of previous minutes

Accepted: AM Secended: RC

Outstanding Actions Review

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<tr>
<th>Action Items / Progress</th>
<th>Responsible</th>
<th>Original</th>
<th>Expected</th>
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Presidents Report

5 min KD

Welcome to all new families. Just a reminder that we meet at 7.30 every second Monday of the term.
Last year we sent out a poll to teachers, students and parents asking what they would like to spend funds on. Several of these items have been purchased in the last 12 months, including the sun sail over the lover playground, the light at the end of the pathway, 70 new iPads as well as the commitment to the refurbishment of the library and two new water tanks. This year we will look at list again and continue to work on any outstanding items.

2015 is a Funday year. This is our biggest fundraiser and is held every second year in November. The first meeting will be held on Thursday 19 February at 7.30pm in the staff common room. All are welcome.

For any new members of the P&C – the P&C has three subcommittees. The canteen, the band and the uniform shop. The canteen has two paid employees. All other staff, (in the canteen, uniform shop and band), are volunteers.

Last year we also put in place a mechanism for suggestions. We ask that people fill in the attached form when proposing new ideas, suggestions or changes. The form can be emailed to the secretary, Jude Edwards at odps.p.and.c.secretary@gmail.com to be added to the next meeting agenda. This form will also be added to the website this week.

Principals Report

5 min BP

Welcome back to all families and those present this evening. I look forward to working closely again with you this year to achieve our goals for our students.

Kindergarten: We welcomed 106 new Kindergarten students to school last week. They coped very well in their new environment. In addition we have welcomed into our school close to thirty families with children from year 1-6.

Enrolments: Our students were placed into what we anticipated would be their classes for 2015. Unfortunately I could not confirm this last week as I had anticipated, as we were still following up on students who had not returned from holidays. In week one, we were missing just over 50 children. Since then we have made contact with each family and we know where those students are. Most have returned to school this week. Therefore I am able now to confirm our classes for 2015. I will publish in this week’s newsletter every class and their teacher’s name.
**Principals Report**

**Merit Selection:** Mrs Paris is convening a panel to choose a new teacher to our school. Mr Jones has been elected by the staff to represent them along with Mr Williams to represent our parent community.

**Buildings:** We are still waiting for the two new demountable classrooms to be installed. At this stage the DEC has lodged a DA with council. Comments from neighbours are due to council by the end of next week. The white ant extermination of the library building is working. This is being professionally monitored every three weeks. I have been advised that there is no activity currently in the library or in the admin building. I have asked our new librarian Himali Ranaweera to invite suppliers to submit a design proposal for our consideration regarding new up to date furnishings. The carpet will be replaced once we have confirmation that the white ants have been eradicated. I have asked Trevor to seek quotes to replace the old blinds.

**Technology Yr 6:** In second semester last year we conducted a survey of our year 5 families going into year six to gage their knowledge, understanding and philosophy around the idea of BYO Device. This is when a student brings to school the designated devise to use in class to support the curriculum. ie iPad.

40.63% indicated they would and could support the initiative

29.69% indicated they need more information but are open to the idea

18.75% indicated they would /could not support the idea

10.94% indicated they needed more information but were sceptical

In addition the teachers prepared an information evening where they could further explain to parents the philosophy and the pedagogy that underpins the curriculum and demonstrate how these are used I the classroom. We also invited a guest speaker, to talk about some of the concerns raised by parents. Such as suitable screen time, safety and security concerns. Unfortunately we had a very small number of RSVPs and cancelled the event. This indicated to me that clearly our parents didn’t have the time for this discussion at this time of the year or that they were not interested. However according to our parent survey a great number of parents want their children to be well prepared for high school. Year 7 students are currently expected to BYO and know how to use the devise effectively. Therefore a greater expectation on ODPS to place our students in a position of success as they head to HS.

In order to ensure our students are well equipped with 21st century skills, I made the decision to use school funds to purchase 90 iPads for exclusive use by year 6 students. These have arrived and will be in classrooms from this week. In addition we are in the process of confirming an academic partner who will guide our year 6 teachers through an action research project to ensure these devices are being used effectively to engage students with the curriculum. By term two, our students will be taking these devices home to continue their assignments and homework. We will offer to parents another opportunity to see, hear and learn about these devices when the action research project concludes. We will introduce a special levy to year 6 parents of $100 for usage. This will help to support the infrastructure, purchase of APPS and maintenance.

**Voluntary school levies:** This week we will send out to families the voluntary school levies.

Voluntary school contribution $100 each for child 1 & 2. Free for any child after.

Voluntary Educational resources K & 1 $20 plus text books

Voluntary Educational resources 2-6 $30 no textbooks

Voluntary Technology levy K-5 $50 per family

Yr 6 Technology levy $100 per student.

**LMBR: Learning Management & Business Reform:** School finance, budgeting and planning tools, student well being, resourcing. Currently being trialed in 229 schools across NSW. May be ready for further roll out in 2015. Will have implications around how we do administration in schools.

**Interesting Facts:**

Feedback on Student and parent satisfaction surveys: 306 Student responses: 49.81% Girls, 50.19% boys

Agree or Strongly agree

- 73% Teachers tell us the learning goal of our lesson
- 81.17% Teachers help us to learn important ideas
- 70.59% We know what teachers want us to do
- 96.48% Teachers expect students to do their best
- 88.73% agree that classroom rules are clear.
- 82.49% Teachers care about us

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**Principals Report**

84.65% of Teachers help us to improve our work

**Tell us some of the things you really like about our school.**

- Sport
- Teachers
- Technology
- Friends
- Playground
- Canteen

Feedback on parent surveys: 96 parent responses: 55.21% male 44.79% female responses

Agree or Strongly agree

- 82% teachers show an interest in my child’s learning
- 68.75% teachers have a high expectation for my child to succeed
- 93% teachers expect my child to pay attention in class
- 81% encourage my child to do his/her best
- 72.92% teachers expect my child to work hard

**What skills would you like your child to have achieved by the end of year 6?**

Well prepared for HS: academics, independence, responsibility, confident public speaker, time management, writing skills

**What aspirations do you have for your child’s future?**

Happy, concentrate, problem solver, strong & independent, well rounded, great relationships, role model to society, to contribute positively, flexible, productive

**Opportunities to explore:**

- More support & recognition to under achieving students
- Languages
- Ethics
- Art classes
- Social justice through the SRCX
- Understand the impact on excluding others from play

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**Treasurers Report**

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Currently have $71,000 in bank. $48,000 of that is allocated funds. Which leaves $23,000 unallocated funds. The annual audit is currently under way. No issues have come to the surface as far as the canteen, band and uniform shop are concerned. The audit should be finished shortly.

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**Band Report**

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ODPS bands commenced rehearsals in week 2. 2015 sees the biggest number of students ever, with 126 students across all three bands. Our bands for 2015 are structured as below:

- TRAINING BAND - 57
- INTERMEDIATE BAND - 30
- CONCERT BAND - 39
Band Report

The ODPS Band currently has employed 2 band conductors and 6 tutors (3 of which are new to the ODPS Band Programme in 2015). The ODPS Band paid staff are:

Jamie Watkins - TRAINING BAND & INTERMEDIATE BAND CONDUCTOR
   - Trumpet and Bass Guitar TUTOR
Renee Burrows - CONCERT BAND CONDUCTOR
   - Saxophone TUTOR
Michelle Reynolds - Clarinet TUTOR
Tamara Lee - Flute TUTOR (new)
Andrew Jefferies - Low Brass / Trumpet TUTOR (new)
Mitch Bruzese - Percussion TUTOR (new)

Under directions from ODPS we have begun the process of transitioning our tutoring programme to be carried out in after school hours. As of 2015 currently almost 50% of all students are tutored outside school hours utilising Music HQ most afternoons and evenings. This shift in the ODPS Band tutoring programme has been received with mixed responses from parents.

The Committee is also planning to discuss the rates of pay for our conductors and tutors to bring them in line with current market rates, as well as drawing up formal employment agreements.

2015 Band Committee.

The 2015 Band Committee consists of the following people:

Band Coordinators: Adam and Nadine Macbeth
Treasurer: Diana Huntley
Instrument Coordinator: Jo Ede
Concert Band Coordinator: Jane Seten
Intermediate Band Coordinator: Hazel Finney
Training Band Coordinator: Michelle Commens
Ensemble Coordinator: Tania Fraser
Band Camp & Awards / Music: Helen and Lewis Williams
Fundraising: Emma Canning
Secretary / Awards: Simone Holt
ODPS Teacher Liaison: Liz Body

2015 Band Events.

The following events have been planned for the ODPS BAND in 2015:

Ensembles - will commence rehearsals in week 4 (currently Brass, Woodwind and Percussion).

Band Camp - has been booked for 1-3 May 2015. We are currently reviewing the costs associated with running the camp and have found that the fees charged per child may need to increase camp fees due to increasing costs.

Eisteddfods – the number of and location of the eisteddfod/s that ODPS Bands will compete in this year are currently being discussed.

Bunnings BBQ - has been booked for the Father’s Day weekend to assist in offsetting some costs.

Required Purchases for 2015.

The ODPS Band requests financial assistance from the P&C for the following purchases in 2015.

i) Concrete Footpath to Music HQ – with the move to out of school hours tutoring, music HQ will be utilised in the afternoons and evenings. Currently there is only a dirt access path to the building, which is uneven and puddles with water at the bottom of the stairs. Band to speak with Trevor (GA) on Betty P’s advice.

ii) Seating near Music HQ (possibly covered) – again with out of school tutoring it would be beneficial to provide seating for waiting students and parents. The grassed area to the left of Music HQ would provide a suitable location for this seating. Band to speak with Trevor (GA) on Betty P’s advice.

iii) New drum kit – the current drum kit used for tutoring is extremely old, has been re-skinned numerous times and the hardware is badly aged. It has been hoped to replace this drum kit in term 1 with a new kit for performances, utilising the current band kit for tutoring purposes.
### Band Report

*P&C advised Adam that an allocation of $2000 is given to the band annually. Once this has been spent, happy to consider possibility of other funds.*

### Matters for Discussion.

1. **Election BBQ** – Opportunity for ODPS Band to run as additional fundraising for Band Camp? (Emma Canning happy to run with this). *P&C happy for this to go to band.*

### Banking Report

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<td>Banking to recommence Wednesday 18 February.</td>
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### Canteen Report

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<td>Chicken schnitzel day on Tuesday hasn’t been very popular so the canteen has taken it off the menu for this term and will consider putting it back on in the cooler months. Sushi will be added to Monday’s menu as of next week in addition to Wednesday as it is so popular. Suellen and Melanie have swapped days. Melanie is now Tuesday, Wednesday and Friday. Suellen is Monday and Thursday. Specials will now go out on Skoolbag App. as a push out. Canteen will also look into having the Prefects read out specials at assemblies.</td>
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### Community Events

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<td>Welcome BBQ – notes went out to Kindy, Year 1 and new families. Invites will go out to the rest of the school this week. 237 people coming so far. Rather than Year 1 parents providing snacks, Martellies will instead provide fruit to be chopped up for platters. Still require some more helpers. Active boost have confirmed their participation again this year. Disco booked for Friday 27 March. Once the Welcome BBQ is over we will concentrate on the Disco. Jude E and Olivia W to discuss.</td>
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### Fun Day 2015

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<td>Meeting set for Thursday 19 February at 7.30pm in the staff common room. Still looking for a coordinator.</td>
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### Uniform Shop

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<td>Busy start to the year. $9000 worth sales have already been received. A few items have sold out but new stock is coming Friday. New mums/roster has started. Flexischools going really well with $1000 of the $9000 worth of sales coming through Flexischools. Please remember that Flexischool orders close Tuesday 5pm.</td>
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## General/ New Business

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<th>Items</th>
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<td>Year 6 Leadership Camp</td>
<td>JE</td>
<td>Thank you from Jessica Guntoro for the P&amp;C contribution to this camp. Jessica recommended that the guest speaker Marcelle Bernard come to speak to the rest of the school. Betty P suggested the information be forwarded to Mrs King, the Stage 3 coordinator to see how this fits into the curriculum.</td>
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<td>Welcome BBQ 2015</td>
<td>JE</td>
<td>See update from Olivia Wilson under Community Events</td>
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<td>Election Day Fundraiser</td>
<td>JE</td>
<td>A state election will be held in March. Do we wish to hold a BBQ or other fundraiser on the day? <em>Band to hold BBQ</em></td>
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<td>Ethics Classes</td>
<td>MP</td>
<td>Michelle P asked what the result of the meeting to discuss Ethics Classes was from last term. Helen P advised that we have had several parents volunteer to complete the training. Possibility of introducing it to Stage 1. Now waiting to hear back from the Ethics Committee to discuss how the school can facilitate it. The biggest problem is finding the classroom space.</td>
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