## P&C Minutes

**Date**  
13 October 2014

**Next meeting**  
Mon 10 Nov (AGM)

**Type of meeting**  
P&C Monthly Meeting

**Facilitator**  
Kim Davis - President

**Minute taker/Timekeeper**  
Jude Edwards - Secretary

**Attendees**  
KD, MH, JE, NF, PP, BP, RC, JL, AM, AW, OW, SP, SP

**Apologies**  
BVN, RP, MP, NB, LW, SS, VM

**Acceptance of previous minutes**  
Accepted: MH  
Seconded: RC

### Outstanding Actions Review

<table>
<thead>
<tr>
<th>Action Items / Progress</th>
<th>Responsible</th>
<th>Original</th>
<th>Expected</th>
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</thead>
<tbody>
<tr>
<td>Active Schools Mobile App. Provides similar information to what is on the ODPS website however it makes it accessible from your phone. It is not intended to replace the website, simply compliment it. Free download for parents. $1600 set up fee plus $660 hosting fee per year. Includes unlimited messages.</td>
<td>KB/KD</td>
<td>Feb 2014</td>
<td>Trial period has commenced. A few issues have been found for Android users. Looking into this.</td>
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<tr>
<td>Sun shade over new bottom oval playground equipment.</td>
<td>RC</td>
<td>Jun 2014</td>
<td>Poles are in place. Letter from Secretary to SRC confirming fund allocation for shade shelter. Thank you letter from SRC received.</td>
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### Presidents Report

**5 min**  
KD

Playground artwork update finished. Invoice paid.

Kindy orientation starts tomorrow. Kim D to make presentation.

**AGM next month - 10 November.** Jude E to email those currently holding positions to confirm if they will be continuing in their role next year. A letter to go out to parents next week asking for nominations.
**Principals Report**

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<th>S min</th>
<th>BP</th>
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| Carol by Candlelight – Teachers discussed the option of making it a biennial event (opposite year to Funday) as well as considering a change of format. For example, the BBQ starting earlier, then a child/teacher performance. Parents can then stay on and socialise. More along the lines of a Christmas concert. Marie H suggested we don’t have a concert but more like welcome BBQ but with Christmas music etc. Betty to take to ideas to the teachers.  
  
Chinese lantern festival will be held on 25 October at Greenway Park. ODPS has one band, a choir and a dance group performing.  
  
Library – White ants are still there! Even after being treated. Having the Department and an outside pest control company to look at it. School must pay first $1000 then the Department pays the rest. We have already paid the first $1000 so it is now up to the Department to fund the rest. However this means we no longer control the situation. BP has decided to get some independent quotes but this would mean the school would need to pay for it. Neil F and Jude E felt that we should leave it the department as the treatment of white ants can go on for some time and end up being extremely expensive. As a result of the white ants, the library refurbishment is on hold. BP proposed that we go ahead with the replacement of metal shelves and other soft furnishings otherwise it could still be quite some time before we can replace the carpet etc. The committee agreed. The additional $10,000 set aside for new carpet will therefore be focused elsewhere. BP reintroduced the idea of the water tanks. At $3,465 each they would like two tanks. This would help to reduce the cost of the ODPS water bill. Committee voted YES. BP to follow up  
  
99 new Kindy children will have the first three orientation days Tuesday 11 October. Planning for 5 Kindergarten classes in 2015.  
  
Interviews for the new Assistant Principal will be held Wednesday 12 October |

**Treasurers Report**

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<td>Unallocated funds $22,000. Audit needs to be completed. Will approach Mr Shanbag to see if he is available to do the Audit again this year.</td>
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**Band Report**

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<th>L and B VN</th>
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| Term 4 has begun and Band is preparing for some fun performance coming up. They are-  
  
- Lantern Festival 25th Oct. CB only  
- Kindy Orientation. 14th Oct – woodwind Ensemble. 28th Oct – Percussion Ensemble  
- Gala Night 6th Nov – all bands and ensembles  
- School assemblies. Dates TBA. Brass Ensemble, IB, TB and Stage Band  
- Presentation Day 12th Dec. CB only  
- Carols by Torchlight. Date TBA – CB only.  
  
We have a record number of applications for TB 2015. 57 applications have been received so far and most of those were handed in within only a week after info night. This shows a great interest in music by our students and the priority that our community places on having music as part of their child’s education, which is fantastic. Places will be finalized hopefully by Friday next week and families notified shortly thereafter. |
Band Report

Our Tutors continue to work hard with our students and are doing a fantastic job. Our existing Tutors will continue to teach during school time in 2015 on Tuesdays and Wednesdays and continue to schedule lessons 1 hour before and after school as they are able. Any additional tutors that may be required next year due to the large number of students will be asked to work outside of school hours. In 2016 all tutoring will be done outside school hours with the exception of our percussion students. This is because of Percussion Ensemble’s lunchtime rehearsals and the availability of our percussion tutor/conductor, Rob Dimarzo. It is my hope that all ensembles will continue in the years to come.

It is with some sadness that we say goodbye to Briony Geekie – our flute tutor. Briony has been instrumental in so many areas of the band program. From establishing the Colour Awards, the fit out plans and purchasing of the interior of Music HQ as well as conducting the Woodwind Ensemble with consistently amazing results for many years. Briony is a busy Mum now and has chosen to spend more time doing just that. We miss her and wish her and her family all the best.

The Band Committee 2015 is almost full with Adam and Nadine Macbeth doing a fantastic job of recruiting people early. This means that a good hand-over is currently happening in most band committee rolls and will help to make the transition to a new committee as smooth as possible. In addition to Adam and Nadine’s roll as coordinators we have filled the roles of Treasurer, TB parent coordinator, IB parent coordinator and CB parent coordinator. Nadine also has some year 2 parents who are keen to join in various other roles that will be confirmed later.

The Band will hold two sausage sizzle fundraisers this year to offset the cost of Band Camp 2015. The first was the Bunnings BBQ in 20th Sept and was very successful raising over $1000. The second fundraiser will be our annual Gala Night on 6th November.

Banking Report

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<th>SS, HW</th>
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All going well. Four new accounts opened since August meeting. Have arranged for CBA to be at the Kindergarten orientation.

Canteen Report

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<th>RP/HG</th>
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Everything is going well in the canteen. It’s going to start getting busy with summer approaching, especially with over the counter sales at lunch and recess.
Marie Hamilton sent me a beautiful advertising extract that we could put in the newsletter to get more volunteers. (See attached). We all loved it but didn’t get our act together to actually give it to Susan for next week as we will need more helpers for lunch and recess in summer.

Term break was incident free...no breakage of fridge or freezer!
Last Tuesday our microwave broken down after 10 years. Trevor has kindly given us the spare one from the staff room.
Sullen and Melanie are looking for one...they found one in Target for $89 will check for one in Kmart as well.
We don’t need a fancy one as it has very minimum usage. Maybe used once or twice a day.
We did well with the coffee sales on the K-2 athletics carnival. We sold about 15-20 cups on the day. Making signs to put in the office and notice boards to make parents more aware of it.
Read through the Current Hot Chocolate machine contract. We need to give them 30 days notice before we can return it to them. Will wait for the Hot Chocolate powder to run out before we do that...looks like around next winter as the hot chocolate sales will slow down in summer.
Canteen is now free of all RED items.
Community Events
2 min VM

Natalie B has had to step down from this position for family/personal reasons. Jude E spoke with VM regarding movie night in Term 4. Request for volunteers to assist if it was to go ahead. VJ mentioned to Kim D that the movie company we have used previously are no longer in business and she has not had time to investigate. Decided that the Christmas Social not would be the focus for this term. And that a movie night would be booked for next term. Kim to ask VJ to do this.

Fun Day 2015
2 min VM

Kim to follow up with VM.

Uniform Shop
2 min PP

One of our suppliers has had a delay receiving their stock. So we have not received our order of boys summer shirts and sports shirts and shorts. The stock might be delayed another week or so as it still has to clear customs. We have zero stock of some sizes. I have updated Flexischools to reflect this and will put a notice in the newsletter this week. PP had huge concerns over School Uniforms Australia and inability to supply what they had promised. Decision made to go back to old suppliers.

We’re going to be open additional days for the new Kindies.
Monday 27th Oct from 9-12
Thursday 30th Oct from 9-12.
I am trying to get Dr Shoe to come on either on of both of these sessions.

General/New Business
20 min

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<th>Details</th>
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<tr>
<td>P&amp;C Federation Election</td>
<td>KD</td>
<td>Happy to vote for two delegates from WPH. Committee all in favour.</td>
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<tr>
<td>Nublado Photography Fundraiser</td>
<td>JE</td>
<td>Thank you to Nublado Photography for your proposal to assist the P&amp;C with a family portrait fundraiser. Try to limit our fundraising to our biennial Funday as well as payment of the P&amp;C Levy. We do appreciate your commitment to giving back to the school however. SP has offered to donate a voucher for the Funday Raffle.</td>
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